

COLWINSTON COMMUNITY COUNCIL

CYNGOR CYMUNED TREGOLWYN

MINUTES OF THE MEETING HELD IN THE VILLAGE HALL, COLWINSTON
ON Monday 25th March 2019 at 7pm

1. Attendance

Cllrs: Cllr P Graham-Woollard (Chairman)
Cllr E Lewis (Deputy Chairman)
Cllr C Roach (Temporary Honorary Clerk)
Cllr G Jones
Cllr B Morris
Cllr J Savery
Cllr J Lloyd

Apologies: Clerk, Mr Kevin Protheroe (Long-Term Absence) PCSO A Stone,
County Cllr Cave – VoGC

Members of the public present: Mr Alan Horton and Mr Conway Hawkins

2. The Chairman opened the meeting at 7pm and received no declarations of interest.
3. The Chairman brought forward item 5 /**Public Session** on the agenda.

Mr Conway Hawkins – Youth Club Lead, informed the Council that:

- From April 2019 the Youth Club will be a constituted body with a management committee and Mr John Duxbury appointed as Treasurer. There will also be a number of Trustees including County Councillor Cave. The Chairman informed Mr Conway that the Council fully supports the Youth Club and offered support to fund consumables if required. Mr Alan Horton confirmed that the use of the Village Hall for Youth Club would be FOC.
- He had been successful in a grant for 'Play Equipment' for Youth Services. Cllr Lloyd raised a concern about storage at the Village Hall for this equipment. Mr Horton informed the Council he would be reviewing storage facilities in the near future.
- And finally, Mr Hawkins asked if it would be possible for the members of The Duke of Edinburgh Award scheme to edit the Village Newsletter as part of their contribution to the Award.

Mr Alan Horton – Chairman of the Village Hall Association informed the Council that:

- He would be looking at purchasing adult play equipment to fit alongside the children's play area - Noted

- There would be a deficit of approx. £3000 for the Children's Play Area in order to provide dry standing between the two main play area facilities. Mr Horton is looking to raise funds to cover this cost. Also due to new legislation, there would be a delay in completing the project to June /July 2019.
- He would be undertaking a review of the play school garden area and confirmed that storage facilities needed urgent attention.
- There is a number of leather jackets (larvae of the European Crane Fly or Daddy Long Legs) in the area of Heol Cae Pwll which have destroyed one lawn. Mr Horton informed the council that the lawns in Heol Cae Pwll were of poor quality and Mrs Jo Foxall would set up a website to monitor the situation.

The Chairman brought forward the item of the Attenuation Basin in Heol Cae Pwll. The Chairman informed Mr Horton that he had written to the VoGC with concerns about the attenuation basin, the drainage system, the gradient of the slopes and lack of adequate fencing around the basin. Following these concerns, a site inspection from the VoGC/CCC will take place early April.

4. To receive the Minutes of the Ordinary Meeting held on 18th Feb 2019.

The minutes were signed off as a true and accurate record. This was proposed by Cllr Lewis, this was seconded by Cllr LLOYD, and agreed by all. Cllr Lewis to attach signed minutes to Colwinston Community Council website.

- 5. Mr Gareth Esplin** – First Responder was unable to attend the meeting. The Chairman informed the Council that Mr Esplin had called to see him following the Councils update in the newsletter regarding new defibrillators for the village. Mr Esplin informed the Chairman of a company which supplies defibrillators and would attend a future meeting.

6. To consider any matters arising from those minutes not covered elsewhere in the agenda

Matters arising:

- **Proposed new Play Area** – The Sustainable Drainage System (SuDs) application is in process. A new completion date during June/July 2019. For information - The VoGC will manage all planning, drainage issues and hold all funds in relation to the Playground project.
- **Village News Letter** – Cllr Jones and Cllr Lloyd raised concerns that there appeared to be no schedule of deadline dates for entries in the Newsletter. Subsequently, events/occasions have taken place after the Newsletter is posted.
Action: Clerk to email Mr Horton for 'cut off' dates for the Village Newsletter.
- **Vines adoption** – The Chairman has been in correspondence with a resident of the Vines, Mr Mike Burne. The Chairman is pursuing the outstanding work by Persimmon with the VoGC.
Action: Chairman/Clerk to chase VoGC for response.

- **Attenuation Basin at Heol Cae Pwll** –A site inspection will take place during early April between the VoGC and CCC – Chairman to attend.
Action: Chairman to forward date to Cllr Savery and Cllr Morris.
- **Footpath outside Old School House** – The Chairman reminded members on the completion of works by the VoGC, but raised concerns about the workmanship and appearance of the area. Many unfavourable comments have been made in regard to the poor quality and state of the recent repairs to the Footpath outside Old School House. These repairs are totally out of keeping with the Conservation Area Status of the area. A site inspection is requested in order to establish how this problem may be corrected. The Chairman also informed the Council he had met with Josh Edwards to quote for repair; however, no work can be carried out until the site inspection has taken place as the footpath is on the highway.
Action: Chairman to remind VoGC of site visit.
- **Footpath - Village Green** – The Chairman informed the Council he was waiting on a quote for the footpath. Cllr Lloyd asked the Council if there could be an edging placed around the bench on the village green for ease of maintenance and grass cutting.
Action: Chairman to seek quote.
- **Tree Planting Programme** – Cllr Lewis has produced an article to be added to the Councils update in the Village Newsletter/Website and Facebook pages. Target for planting is Nov 2019.
Action: Cllr Lewis to forward article to Chairman
- **Defibrillator Quotation** – Cllr Roach updated members on the late response from Welsh Hearts. Another company (Cariad) has been approached to quote for defibrillators. Once a supplier has been confirmed it was agreed that a new defibrillator would replace the one at the Sycamore Tree Inn and the Village Hall would also receive a Defibrillator.
Action: Clerk to chase quotes and report at next meeting.
- **Notice Board** – The Chairman showed members photos of the completed notice board. The Chairman informed members that the notice board would be in situ shortly. The Chairman thanked Mr. John Lloyd for supplying the Oak as a contribution to the village
Action: Clerk/Chairman to arrange help to attach Notice Board to fence.
- **Benches** – It was discussed that some benches throughout the village could be refurbished. This exercise to be carried out over the next few months. Members also suggested bins to be placed next to benches.
Action: Cllr Lewis to supply Welsh translation.
Action: Chairman to contact Mr John Lloyd re wood for benches.
Action: VoGC to discuss litter bins with Chairman whilst on site visit to Old School house.
- **Superspeed Broadband** – Following information from the VoGC/WG and Openreach, the Chairman informed members that he had completed an application form with Openreach. It was discussed and agreed by members to inform residents of a potential upgrade/speed and the requirements to achieve this. Information will need to be obtained in relation to residents

working from home etc. using the Village Newsletter. The Chairman has already received some emails from residents in support of this upgrade. Openreach has now asked the Chairman to undertake a survey. The Chairman informed members that he is also in contact with BT- Wales Director and awaiting contact from the Director BT Regions.

Action: Chairman to update members at April meeting.

- **Dog Fouling** – Cllr Savery raised concerns last month about the increase in Dog Fouling around the village. However, Cllr Savery informed the Council that the incidence of dog fouling had reduced.
Action: Cllr Savery to monitor over the coming weeks and report at the next meeting. Chairman to raise again in the Village Newsletter.
- **Building in field adjacent to Green Lane** - Cllr Lewis raised concerns about the breeze block building adjacent to green lane and that there were no recent planning application.
Action: Clerk to write to VoGC to confirm consent/conditions
- **Abandoned Vehicle – Church Car Park**
The Clerk informed the VoGC (via online form) about the abandoned vehicle in Jan 2019. The VoGC updated the Clerk on progress on 14th Feb, stating that they were in contact with the DVLA to obtain vehicle owner details. The Clerk received another email from the VoGC stating that they had not received any correspondence from the DVLA and that the VoGC would chase again. No other correspondence to date.
Action: Clerk to chase/ Chairman to write to VoGC.
- **Alleged abandoned vehicle** - Cllr Lewis reported that a member of the public had reported an abandoned vehicle to the VoGC via the Managing Director. Subsequently, this vehicle moved on and is no longer on the highway. The Clerk confirmed that an online form on the VoGC website is the correct procedure to undertake.
- **Glan Ynys** – Cllr Lewis requested an update on the enforcement order. The Chairman updated members that the highways department in the VoGC are pursuing the enforcement order.
- **Brown historical signs** – The Chairman informed members that he continues the request for a brown historical sign to include 'A Thankful Village', 11th Century Church etc.
- **20 mph speed restriction** – Cllr Savery reported that there was an increasing level of speeding around the village.
Cllr Savery raised the question of a parking restriction on the junction of Heol Cae Pwll.
Action: Chairman to raise these concerns with the VoGC in regards to S106 monies/St David's Primary location.

7. To consider Police matters

PCSO Stone informed the Clerk that there had been one reported crime of a domestic nature in the Colwinston area.

8. To consider County Councillor matters

CC Cave had previously submitted a comprehensive report. County Cllr Cave reminded members of a surgery to be held in the Sycamore Tree Inn on Saturday 30th March between 10.30-11.30am.

9. School update/S106

Cllr Jones reported that the consultation period ended on March 15th 2019. S106 monies will be discussed following consultation. Cllr Jones also reported that there were no traffic issues to report.

For info only:

It is proposed by the VoGC that a two-storey school (210 pupil) will be built on the school playing field. A completion date of Sept 2021 has been given by the VoGC. The build cost approx. £4.5 million - 15% from S106 monies and 85% by WG. It is proposed that whilst the school is being built, children will use the Village Hall Field as their playing field. Consideration of the Western Power Sub Station location will also need to be included in the Planning application – Noted.

Action: Chairman to write to VoGC to discuss potential contingency plans for play area, traffic control (20mph) etc.

10. Colwinston Community Council Website / Facebook

Cllr Lewis to continue updating CC website and Facebook page. Cllr Lewis reported that due to the delay of payment the CCC website page now shows advertisements. Cllr Morris to arrange payment of services to block any advertisements on the CCC website page. Cllr Lewis also raised the current register of interest, which contained previous members.

Action: Chairman to contact OVW to confirm process of the register of interest.

It was agreed that the following documents should be uploaded onto the CCC website:

- Minutes of CCC meetings
- Agenda (3 days prior to next meeting)
- School Consultation Documents
- Contact details of Council members
- New play area
- Photos of events
- Refuse collection dates
- Road Repairs

This was proposed by Cllr Roach, seconded by Cllr Jones and agreed by all.

Action: Clerk to forward Cllr Lewis minutes of February meeting 2019 meeting. Cllr Lewis to add Agenda to Council Website 3 days prior to Council Meeting as per protocol. Cllr Lewis to add website link to Facebook page.

11. Finance Officers report

It was discussed by the Council that Mrs. Jo Howell to continue as Consulting Finance Officer and continue monitoring and maintaining CCC finances. Cllr Morris to continue as Honorary Treasurer and Cllr Roach to continue as Honorary Clerk and Officer to the Council.

The following financial payments were made by cheque:

Detail	Cost £
Spanglefish (Website 5-year subscription-adverts)	149.75
Jo Howell – Invoice 003	32.17
Wales Audit Office	247.25
One Voice Wales	73.00
Mr Peter GW – consumables for Notice Board/little hill	121.63

Action: Cllr Morris to send cheques.

12. Planning Matters

No planning applications had been submitted for discussion.

13. To consider any correspondence and associated replies required

The Clerk confirmed that all correspondence received had been actioned as required.

- Internal Auditor – Clerk reported that an Internal Auditor had been appointed (verbally) An engagement letter to be sent to Mr Alec Davies (Mr Alec Davies was recommended by Mrs Jo Howell). Mr Davies to carry out audit following our AGM in May.

14. Councillors' reports

Cllr Morris confirmed that the Public Art is now in situ. The public art is located on the green verge at the entrance of Heol Cae Pwll.

DATE OF NEXT MEETING

The next meeting of the Community Council will be on:
Monday 15th April 2019 at 7pm at the Sycamore Tree Inn.

The meeting was closed at 9.42pm.

Cllr Peter Graham-Woollard/**Chairman**



Cllr Christine Roach/**Temporary Honorary Clerk**



Date *15th April 2019*

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